



ROYAL CANADIAN LEGION
ONTARIO COMMAND

Application for Special Use of Poppy Funds per Sections 403 ii of the Poppy Manual 2016

PART A (please type or print)

Branch Name: _____ Branch No: _____ Date: _____

Complete Address of Branch: _____

Branch Telephone No. _____ Branch Fax / Email: _____

Contact Name: _____ Contact Home Phone: _____

PART B

CURRENT BALANCE AS PER THIS APPLICATION

Application for use of funds under the following: **(Check (✓) only one of the following sections per Special Use form)** Attach any quotes or invoices required.

- S320 Storage Costs (3 months allowed at \$7.00 per sq. foot) (up to \$350 per year max.)
(Please include the square footage of storage area)
- S401 Ex-service Personnel of Commonwealth or Allied Countries & their Dependents, *Out of Country e.g.RCEL*
- S403 ii.
- a. Housing Accommodation or Care Facilities (Choose one of the following up to 50% max.)
 Purchase Construction Repair Furnish
- b. Medical Training and Medical Research (Choose one of the following up to 50% max.)
 Community Medical Appliance Medical Training Medical Research
- c. Senior Services (Choose one of the following up to 50% max.)
 Drop in Centres Meals on Wheels
- d. Relief of Disasters declared by the Federal or Provincial Government (up to 50% max.)
- e. Constructing, Maintaining or preserving of local Monuments and Cenotaph (up to 25% max.)
- f. Support of Cadet Units (if branch sponsors more than one unit, the total 20% would be divided)
- g. "Annual" Veterans Visit (include the number of veterans, their spouse/caregiver accompanying the Veteran or Veteran's widows/widowers accompanied by a caregiver. Include the date and cost of dinner only. (Up to \$25.00 per plate max.) Excluding any alcoholic beverages or Services e.g. entertainment) see Subsection 403.ii.h.

- h.** Transportation/Related Services - occasional day trips (*up to 50% max.*) see *Subsection 403.ii.g.*
- i.** The installation of an access ramp to the branch entrance and by installing or retrofitting the branch's main entrance with a handicap door operator **OR** the installation, maintenance and repair to the personal lifting device **OR** the installation of washroom door, toilet, and sink for handicap accessibility (*up to 50% max.*)
- k.** The purchase of a coin sorting/counting/wrapping machine (*10% max. of Cost*)
- l.** Support of the Veterans Transition Programs including *MFRC (up to 25% max.)*
- m.** Support the costs associated with Service Dogs (PTSD) – (**on hold until further notice**)

PART C - To speed the process of Command approval, please supply the following information:

Name(s) of Intended Recipient(s): _____

Description of how funds will be used or item being donated: _____

Current Poppy Account Balance as of the date of the General Meeting approved at: \$ _____

Amount Requested: \$ _____ Projected Cost \$ _____

Date of General Meeting at which this expenditure has been approved: _____

Motion Moved by: _____ Seconded by: _____

Signed _____ Signed: _____
 Poppy Chairman /Joint Fund Treasurer Branch President /Joint Fund Administrator

COMMAND APPROVAL GIVEN: **Yes** By: _____ Date: _____

No (More information is required, please complete highlighted areas and return to Command).

Other reasons for non-approval of this request:

If you have questions or comments, please call Ontario Command at 905-841-7999 or fax 905-841-9992.